**Organization Contact Information**

**Student Opportunity Fund Request Summary**

|  |  |  |
| --- | --- | --- |
| **Organization Name:** | | **Total Amount You are Requesting for the Academic Year:$** |
| Purpose of Organization (1-2 sentence summary): | | |
| Campus Address / Mailing Address (if any) | | Number of current members  Engineering Undergraduate students :  Engineering Graduate students :  Other : |
| **Contact Name and Position:** | Phone: | Email Address: |
| **Advisor Name:** | Phone: | Email Address: |
| **Advisor Signature:** | | |

**Qualification Checklist**

**YES / NO**  (Existing Orgs) Were in good standing with ESC at the end of 2022-2023 academic year.

**YES / NO**  (Existing Orgs) Spent and reported on any funds provided for 2022-2023 academic year.

**YES / NO** Registered organization with ESC for 2023-24 academic year

**YES / NO** Submitted full up-to-date information to ESC (officers, advisor, members, contact info)

**YES / NO** Updated all information in chapter displays and web pages

**YES / NO** Participated in Engineering New Student Orientation Fall 2023

**YES / NO** Commit to have a representative at every monthly ESC meeting

**YES / NO** Advisor has reviewed and approved the funding request spreadsheet.